

GREATER ANAHEIM SPECIAL EDUCATION LOCAL PLAN AREA

Greater Anaheim SELPA

5816 Corporate Ave., Suite 210

Cypress, CA 90630

SELPA Office: (714) 220-6976

GASELPA BOARD MEETING

June 26, 2024

5:30 p.m.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES** April 17, 2024
Motion by: Seconded by:
Vote:
6. **OATH OF OFFICE**
 - a. Centralia School District
7. **PUBLIC RECOGNITION**
 - a. Introduction of Guests
The Board will meet any guests in attendance.
 - b. Visitor Comments
This is an opportunity for the general public to address the Board on non-agenda items. Comments on items that are on the agenda will be heard when the item is considered. All speakers wishing to address the Board must fill out a VISITOR COMMENT REQUEST CARD in advance and present it to the Board President. All speakers from the audience must wait until the Board President recognizes them before making any statements. In the interest of time and order, all speakers from the audience will be limited to three minutes and will have only one opportunity to speak on any item. The Board reserves the right to limit the time on any single item in consideration of conducting the business of the entire agenda. Speakers will follow procedures specified on the Visitor Comment Request Card.
8. **REPORT OF EXECUTIVE DIRECTOR**
 - a. Executive Director's Comments Discussion
 - b. Director of Business Operations' Comments Discussion
 - c. State SELPA – June 5 - June 7, 2024 Exhibit 1
 - d. Federal/State Budget Update
 1. Special Education Federal Budget Summary - 2025 Exhibit 2
 2. Fiscal Report – Special Education Contribution Pressure Increases Exhibit 3
 - e. Legislative/Legal Update
 1. School Services of California – Legislative Report – May 29, 2024 Exhibit 4

- f. Community Advisory Committee (CAC)
 - 1. St. SELPA Legislative Sharing Day Discussion
- g. GASELPA Training/Staff Development - April, May and June 2024 Exhibit 5

9. DISCUSSION INFORMATION

- a. GASELPA – Department Updates Discussion
 - 1. ABA Interventionist
 - 2. Mental Health
 - 3. Occupational Therapy
 - 4. Program Specialist
- b. Board Policy – First Read Exhibit 6
 - 1. Vacation – BP 4261.3
- c. Workplace Violence Prevention Plan Exhibit 7
- d. Outstanding Service to Students with Special Needs Award Discussion
- e. Orange Co. Department of Education – GASELPA 2023-24 2nd Interim Exhibit 8
- f. ABA Interventionist Welcome Back Luncheon – July 29, 2024 Exhibit 9
- g. Fall 2024 Meeting Dates Exhibit 10

10. CONSENT CALENDAR

Items listed under the consent calendar are considered to be routine and are acted upon by the Board in one motion. There is no discussion of these items unless a member of the Board or the public requests specific items to be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve/ratify and authorize the following Consent Calendar items.

- a. Business Items
 - 1. Issue of Warrants 19343 through 19599 Exhibit 11
 - 2. Purchase Orders 23224 through 23278 Exhibit 12
- b. Personnel Items
 - 1. ABA Interventionist at Step 1, effective as noted:
 - a. Franco, O 5/13/24
 - b. Kisling, S 4/12/24
 - c. Morgan, C 4/24/24
 - d. Portillo, J 6/10/24
 - e. Serrano, J 5/30/24 (Short-Term Assignment)
 - 2. ABA Interventionist at Step 2, effective as noted:
 - a. Hernandez, G 4/12/24
 - b. Hernandez, V 5/9/24
 - 3. ABA Interventionist at Step 1, effective as noted:
 - a. Castillo, J 5/28/24
- c. Leave of Absence
 - a. Benitez, M ABA Interventionist Medical 4/23-4/26/24
 - b. Nunez, J ABA Interventionist Medical 5/7-5/10/24

- d. Retirements
 - a. None
- e. Resignations/Terminations
 - a. Gonzalez, Ro ABA Interventionist Resignation 4/26/24
 - b. Melendrez, T Program Specialist Resignation 6/30/24
 - c. Hoang, N Occupational Therapist (*Short-Term Assignment*) 6/30/24
 - d. Polcyn, P Occupational Therapist (*Retired Annuitant*) 6/30/24
 - e. Schow, A ABA Interventionist Resignation 4/12/24
 - f. Villanueva, D ABA Interventionist Resignation 4/19/24
- f. It is recommended that the Board approve Amendment No. 1 to the Legal Services Agreement with Adams, Silva & McNally, LLP to increase total not to exceed costs from \$10,000 to \$30,000. All other terms and conditions remain the same. Effective June 1, 2024 through June 30, 2024.
- g. It is recommended that the Board approve Amendment No. 3 to the Independent Contractor Agreement with Olive Crest, increasing total costs from \$1,350,000 to \$1,800,000. Effective May 1, 2024 through June 30, 2024. All other terms and conditions remain the same. Member districts to reimburse.
- h. It is recommended that the Board approve the Participation Agreement with the Orange County Department of Education to serve as the Local Educational Consortium (LEC) and to administer School Based Medi-Cal Administrative Activities (SMAA). Cost: A LEC Fee percentage of 4.5% of the GASELPA reimbursement from the State will be used for Administrative support per quarterly claim. An additional 2% will be in addition to the LEC Fee percentage for the preparation of the SMAA program's invoice claims. Term is July 1, 2024 through June 30, 2025.
- i. It is recommended that the Board approve the Legal Services Agreement with Adams, Silva & McNally LLP. Services to be provided at a rate not to exceed \$320-\$360 per hour for Partner/Senior Counsel, \$285-\$320 per hour for Associates, \$195-\$255 per hour for Paralegals/Law Clerk, plus any direct costs incurred. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
- j. It is recommended that the Board approve the Independent Contractor Agreement with Alpha Interpreting Agency to provide sign-language interpreting services. Costs are: \$110 per hour for Standard Assignments with a 2-hour minimum. \$95/hour for Classroom (K-12) with a 2-hour minimum. Additional \$15/per hour for assignments requested with less than three full business days, after hours (between 5pm and 7am), weekends/holidays or requiring specific skills e.g. trilingual/legal. Total costs not to exceed \$150,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
- k. It is recommended that the Board approve the Memorandum of Understanding between Anaheim Elementary SELPA and the Greater Anaheim SELPA, in which the Anaheim Elementary SELPA will provide the services of a 0.40 FTE itinerant teacher of the visually impaired to the Greater Anaheim SELPA. Effective July 1, 2024 through June 30, 2025. Costs not to exceed \$70,000. Member districts to reimburse.
- l. It is recommended that the Board approve the Memorandum of Understanding between the Anaheim Elementary SELPA and Greater Anaheim SELPA, in which Anaheim Elementary SELPA will provide the services of an Orientation and Mobility Specialist to the

- Greater Anaheim SELPA member districts, on an as needed basis. Cost is based on hourly rate (including statutory rates and proportionate share of health and welfare benefits) and mileage. Total costs not to exceed \$30,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
- m. It is recommended that the Board approve the Agreement for Pupil Transportation between Anaheim Union High School District (AUHSD) and the Greater Anaheim SELPA, effective July 1, 2024 through June 30, 2025. AUHSD will provide transportation services for four Member Districts at a cost of \$70 per day, per student for home-to-school special needs student transportation. Member districts to reimburse.
 - n. It is recommended that the Board approve the Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo, a Professional Law Corporation. Services to be provided at a rate not to exceed \$380/hr. for Senior Partners; \$345/hr. Partners/Senior Counsel; \$330/hr. Senior Associates; \$315/hr. Associates; \$265/hr. Electronic Technology Litigation Specialist; \$245/hr. Non-Legal Consultants; \$190/hr. Senior Paralegals/Law Clerks; \$190/hr. Paralegals/Legal Assistants. Effective July 1, 2024 through June 30, 2025. Member Districts to reimburse.
 - o. It is recommended that the Board approve the Independent Contractor Agreement with Auditory Instruments, Inc., to provide Independent Educational (Audiological) Evaluations (IEE), including Audiological Evaluations and Central Auditory Processing Dysfunction/Disorder Evaluations (CAPD). Costs are \$2,800 per evaluation. Both evaluations include document review, school observation, parent and/or teacher questionnaires, report with recommendations. Additional support fees and travel expenses incurred are per attached rate sheet. Total costs not to exceed \$15,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - p. It is recommended that the Board approve the Independent Contractor Agreement with Augmentative Communication Therapies to provide assistance with augmentative communication and assistive technology, including assessments, individual intervention, consultation, systems development and training services. Costs are \$2,000 per AT or ACC evaluation (including IEP); \$2,500 per AT and ACC combined evaluation and \$195 per hour for other services. Total cost not to exceed \$25,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - q. It is recommended that the Board approve the Independent Contractor Agreement with Beyond Blindness to provide DIS services that include Vision Services: Itinerant Service, Evaluation or Assessment and Braille Transcription Services. Costs are \$135.70/hr. Vision Services and \$120.58/hr. for Braille Transcription Service. Total costs not to exceed \$75,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - r. It is recommended that the Board approve the Independent Contractor Agreement with Kelly Cokely to provide transcribing of textbooks into braille format. Cost is \$30 per hour, not to exceed \$7,500. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - s. It is recommended that the Board approve the Independent Contractor Agreement with Dynamic Education Services to provide Supplemental Academic Services (SAS) or Academic Support (\$100.00 per hour), Educational Counseling & Guidance or Parent Training – Individual ERICS or ERMHS (\$140 per hour) and Language and Speech Services

- (LAS)/Therapy – Individual (\$175 per hour), Reading Intervention Program (\$130 per hour). Total costs not to exceed \$50,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
- t. It is recommended that the Board approve the Independent Contractor Agreement with Kay Fielder to provide assistance with SLP supervision and program/staff support to the Greater Anaheim SELPA Member districts. Cost is \$65 per hour, not to exceed to \$40,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse and/or Part C to provide funding.
 - u. It is recommended that the Board approve the Independent Contractor Agreement with GPT Staffing to provide physical therapy, occupational therapy and related services; teacher consultations; assessments and attendance of IEP meetings as needed. Costs are \$98.67 per hour not to exceed \$70,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - v. It is recommended that the Board approve the Independent Contractor Agreement with Goodwill Industries of Orange County to provide Assistive Technology Services (evaluations, training, and/or use of new equipment) to special education students to promote greater independence. Costs are \$118.19/hr. for assessments (10-hour minimum) and \$110/hr. for training; \$25/hr. for travel time plus mileage reimbursement at current federal rate. Total costs not to exceed \$30,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - w. It is recommended that the Board approve the Retainer Agreement between Harbottle Law Group and the Greater Anaheim SELPA for the fiscal year July 1, 2024 through June 30, 2025. Legal services to be provided at a rate not to exceed \$285 per hour for Senior Counsel, \$275 for Mid-level attorneys, \$265 for all other HLG attorneys, \$225 for law clerks, and \$155 per hour for paralegals and other legal support staff, plus any direct costs incurred. Total costs not to exceed \$50,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - x. It is recommended that the Board approve the Independent Contractor Agreement with the Haynes Family of Programs – S.T.A.R. Academy to provide Supplemental Academic Services (SAS)/ Transition services, Occupation Therapy (OT), Language and Speech Services (LAS)/Therapy, Educationally Related Intensive Counseling Services (ERICs), Specialized Academic Instruction (SAI), Behavior Intervention Development (BID), and Implementation (BII) services. Costs are per attached rate sheet. Total costs not to exceed \$275,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - y. It is recommended that the Board approve the Transportation Coordination License and Service Agreement between HopSkipDrive to provide transportation services for specific students and staff of the six-member school districts as needed. Costs are \$39.27 base fee, plus \$2.75 per mile fee, with a minimum \$55 trip fee. Term is July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - z. It is recommended that the Board approve the Independent Contractor Agreement with the John Tracy Center to provide specialized services for Low Incidence students; parent counseling and training; counseling and guidance services; language and speech development and remediation; parent counseling and training; and DHH Services. Costs are

- per attached rate sheet. Total costs not to exceed \$75,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
- aa. It is recommended that the Board approve the Independent Contractor Agreement with the Language Network, Inc., to provide written and oral translations, as needed. Costs, depending on language and availability of professional translators, and any additional fees that may apply, are listed on the attached rate sheet. Total costs not to exceed \$40,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - ab. It is recommended that the Board approve the Independent Contractor Agreement with Glenda McHale to provide training and consultation to member districts. Cost is \$175 per hour, not to exceed \$50,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - ac. It is recommended that the Board approve the Independent Contractor Agreement with Olive Crest to provide Basic Intervention Services including Individual Counseling, Parent Counseling, Behavior Intervention Implementation, Case Management, IEP attendance, and Client No-Show/Cancellation less than 24 hours. Wraparound Interventions. Costs are per attached rate sheet. Total costs not to exceed \$1,750,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - ad. It is recommended that the Board approve the Independent Contractor Agreement with Pacific Coast Speech Services to provide Speech and Language Pathologist services and Speech Language Pathology Assistant Services. Costs are \$105 per hour for Speech Language Pathologist and \$68.25 per hour for Speech Language Pathology Assistant. Total costs not to exceed \$1,600,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - ae. It is recommended that the Board approve the Independent Contractor Agreement with Pomeroy Consulting to provide networking consultation and hardware. Costs are \$105/hr. for consulting services plus the cost of equipment. Total consulting costs not to exceed \$20,000. Effective July 1, 2024 through June 30, 2025.
 - af. It is recommended that the Board approve the Independent Contractor Agreement with Professional Tutors of America, Inc. to provide services including but not limited to academic tutoring, speech and language therapy and counseling. Costs range from \$90 to \$132.50 per hour for on-on-one instructional services, please see attached rate sheet. Total costs not to exceed \$100,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - ag. It is recommended that the Board approve the Independent Contractor Agreement with Debbie Rorex to provide DHH services at a rate of \$150 per hour, not to exceed \$15,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
 - ah. It is recommended that the Board approve the Independent Contractor Agreement with Russo, Fleck & Associates to provide Physical Therapy, Occupational Therapy and COTA services. Services to include treatments, consultations, collaborations, initial evaluations and re-evaluations, IEP attendance, paperwork and travel. Costs are \$108.54 per hour for Physical Therapy/Occupational Therapy, \$82.43 per hour for COTA. Total costs not to exceed \$50,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.

- ai. It is recommended that the Board approve the Independent Contractor Agreement with SPLedia to provide AAC and Speech & Language Assessments, which includes assessments, report writing, and IEP attendance; Consultation Services. Cost is \$175 per hour for assessments and \$200 per hour for consultation services, not to exceed \$100,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
- aj. It is recommended that the Board approve the Independent Contractor Agreement with Tech-Eze to collect, audit and prepare pupil count reports for the GASELPA. Install and upgrade software, provide reports and submission of reports to the California Department of Education and to assist with training. Costs are \$5000 per month not to exceed \$60,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.
- ak. It is recommended that the Board approve the Independent Contractor Agreement with Therapy Travelers LLC DBA Epic Special Education Staffing, to provide Registered Behavior (RBT) - \$62-\$70 per hour; School Psychologist-\$95-\$125 per hour; Speech Language Pathologist (SLP) - \$88-\$100 per hour; and Speech Language Pathologist Assistant (SLPA) - \$68-\$78 per hour. Total costs not to exceed \$400,000. All services to be performed during the regular school days/hours and under the direction of the member district. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse.

11. ACTION DISCUSSION

- a. It is recommended that the Board approve the Independent Contractor Agreement with Villages of California, to provide the following services: Intensive Community-Based Treatment (ICBT) both Moderate and High Intensity; Individual Counseling, Parent Counseling, Social Work Services, Case Management (see attached). Rates are ICBT-Moderate Intensity-\$3,600 per month, ICBT-High Intensity-\$4,800 per month, Individual Counseling-\$150 per hour, Parent Counseling-\$150 per hour, Social Work Services-\$150 per hour and Case Management-\$150 per hour. Total costs not to exceed \$300,000. Effective July 1, 2024 through June 30, 2025. Member districts to reimburse. Exhibit 13
- b. It is recommended that the Board approve increasing four (4) Greater Anaheim SELPA Adapted PE Specialist's 2023-24 work year to accommodate the Extended School Year (ESY) needs of our member districts. Increase for each employee is an additional eighty (80) hours May 27, 2024 through July 19, 2024. Member districts to reimburse.
- c. It is recommended that the Board approve increasing one (1) Vision Paraprofessional 2023-24 work year to accommodate the Extended School Year (ESY) of our member districts. Increase will be up to an additional 45 hours June 1, 2024 through July 21, 2024. Member districts to reimburse.
- d. It is recommended that the Board approve the hiring of Lisa Wright, as a Greater Anaheim SELPA Program Specialist, effective date and Step placement on the Anaheim Union High School District Administrative Salary Schedule to be determined by AUHSD. The Greater Anaheim SELPA to reimburse The Anaheim Union High School District for all costs associated with this position.
- e. It is recommended that the Board approve the updated Lead Occupational Exhibit 14

- Therapist job description and corresponding salary schedule. Effective July 1, 2024.
- f. It is recommended that the Board approve the increase of an addition full-time Greater Anaheim SELPA Occupational Therapist position. Member districts to reimburse.
 - g. It is recommended that the Board approve the addition of a Mental Health Therapist – Educationally Related Mental Health Services position, job description and corresponding salary schedule. Effective, July, 1. 2024. Exhibit 15
 - h. It is recommended that the Board approve the additional position of an ABA Interventionist-Substitute and corresponding salary schedule. This position will be an “on-call” position and to maintain their employment, a Substitute must work a minimum of 18 hours per timecard period. Member District to reimburse. Exhibit 16
 - i. It is recommended that the Board approve Stephanie Valdes as the Greater Anaheim SELPA Lead –Occupational Therapist, starting at Step 15 Year of the Greater Anaheim SELPA Classified Salary Schedule. Effective, July 1, 2024. Additionally, it is understood that if in the future, Mrs. Valdes should determine that she no longer desires the Lead – Occupational Therapist position, she would be authorized to transition back into a non-lead Occupational Therapist position in the following school year and would retain her seniority.
 - j. It is recommended that the Board approve moving Nina Hoang from a Short-Term Occupational Therapist position to a full-time Greater Anaheim SELPA Occupational Therapist position continuing at Step 1 of the Greater Anaheim SELPA Classified Salary Schedule. Effective July 1, 2024. Member district to reimburse.
 - k. It is recommended that the Board approve Resolution 270-2024 authorizing the County Superintendent to make transfers between reserve and any expenditure classifications to permit payment of obligations. Exhibit 17
 - l. It is recommended that the Board approve authorizing Paul Lavigne, Ed.D., Executive Director and Kathleen Thomason, Director of Business Operations, to receive payroll, vendor checks or other documents from the Orange County Department of Education and/or OCDE Courier Services for the period of July 1, 2024 through June 30, 2025. Exhibit 18
 - m. It is recommended that the Board approve the attendance of the Executive Director at the following monthly and/or annual conferences/meetings and payment of necessary expenses for fiscal year 2024-25:
 - 1. State SELPA Administrators
 - 2. Coalition for Adequate Funding for Special Education
 - 3. ACSA – Every Child Counts Symposium
 - 4. Any travel associated with current committee assignments and/or appropriate trainings.
 - n. Public Hearing regarding the 2024-25 Greater Anaheim SELPA Annual Budget Plan and recommendations for Board approval. Exhibit 19

- o. Public Hearing regarding the 2024-25 Greater Anaheim SELPA Annual Service Plan and recommendations for Board approval. Exhibit 20
- p. Public Hearing regarding the Greater Anaheim SELPA Annual Budget for fiscal year 2024-25 and recommendation for approval as required under Education Code 42127(a). Exhibit 21

12. CLOSED SESSION

- a. To consider matters pursuant to Government Code Section 54957: Public employee performance evaluation, Executive Director.
- b. To consider matters pursuant to government Code Section 54956.9: Potential litigation.

13. REPORTING OUT OF CLOSED SESSION

14. COMMENTS FROM BOARD MEMBERS

Comments from the Board Members will be received and will be limited to five minutes per person.

15. ADJOURNMENT

In compliance with the Americans with Disabilities Act, should special assistance be required for you to participate in this meeting, please contact the Greater Anaheim SELPA Office at (714) 220-6973 at least twenty-four (24) hours prior to this meeting. This will enable the GASELPA to make reasonable arrangements to assure accessibility to this meeting.

NEXT BOARD MEETING
September 18, 2024
Greater Anaheim SELPA Office
5:30 p.m.