

**GREATER ANAHEIM SPECIAL EDUCATION LOCAL PLAN AREA**

**Greater Anaheim SELPA**

Conference Room  
7300 La Palma Ave., Bldg. 6  
Buena Park, CA 90620  
SELPA Office: (714) 796-8960

**GASELPA BOARD MEETING**

**June 24, 2020**

**6:00 p.m.**

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

April 22, 2020

Motion by:

Seconded by:

Vote:

**6. RETIREMENT RECOGNITION**

- a. Mrs. Patricia Polcyn, Greater Anaheim SELPA, Lead Occupational Therapist
- b. Mrs. Kathleen Wohlgemuth, Greater Anaheim SELPA, Program Specialist

**7. PUBLIC RECOGNITION**

a. Introduction of Guests

*The Board will meet any guests in attendance.*

b. Visitor Comments

*This is an opportunity for the general public to address the Board on non-agenda items. Comments on items that are on the agenda will be heard when the item is considered. All speakers wishing to address the Board must fill out a VISITOR COMMENT REQUEST CARD in advance and present it to the Board President. All speakers from the audience must wait until the Board President recognizes them before making any statements. In the interest of time and order, all speakers from the audience will be limited to three minutes and will have only one opportunity to speak on any item. The Board reserves the right to limit the time on any single item in consideration of conducting the business of the entire agenda. Speakers will follow procedures specified on the Visitor Comment Request Card.*

**8. REPORT OF EXECUTIVE DIRECTOR**

a. Executive Director's Comments

Discussion

b. Director of Business Operations' Comments

Discussion

c. State SELPA – June 3 – June 5, 2020

Exhibit 1

d. Federal/State Budget Update

1. Change to AB 602 SELPA Distribution

a. Current Distribution

Exhibit 2

- b. Proposed Change to Distribution Exhibit 3
    - c. Comparison Current vs. Proposed Exhibit 4
  - e. Legislative/Legal Update
    - 1. School Services of California – Legislative Report - May 27, 2020 Exhibit 5
  - f. Community Advisory Committee (CAC) - *none*
  - g. GASELPA Training/Staff Development Discussion

**9. DISCUSSION INFORMATION**

- a. Update GASELPA Staffing Discussion
  - 1. Adapted PE (APE)
  - 2. Occupational Therapy (OT)
  - 3. Physical Therapy (PT)
  - 4. Program Specialists
  - 5. ABA Facilitators
- b. ABA Facilitator Mandatory Training - July 22-28, 2020 - Cancelled Discussion
- c. Fall Meeting Dates Exhibit 6

**10. CONSENT CALENDAR**

Items listed under the consent calendar are considered to be routine and are acted upon by the Board in one motion. There is no discussion of these items unless a member of the Board or the public requests specific items to be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve/ratify and authorize the following Consent Calendar items.

- a. Business Items
  - 1. Issue of Warrants 16512 through 16654 Exhibit 7
  - 2. Purchase Orders 19150 through 19151 Exhibit 8
- b. Personnel Items
  - 1. ABA Facilitator at Step 1, effective as noted:
    - a. None
- c. Leave of Absence
  - 1. Jark, L ABA Facilitator Maternity 5/8 – 10/1/20
- d. Retirements
  - 1. Polcyn, P Lead Occupational Therapist 7/31/20
  - 2. Wohlgemuth, K Program Specialist 6/30/20
- e. Resignations/Terminations
  - 1. Jean, K ABA Facilitator Resignation 6/4/20
  - 2. Leandres-Vaughn, E Program Specialist Resignation 6/30/20
  - 2. Silang, L Program Specialist Resignation 4/30/20
- f. It is recommended that the Board approve ADDENDUM TO TRANSPORTATION CONTRACTOR AGREEMENT between the Greater Anaheim SELPA and Anaheim Union High School District, which outlines condition of continued payments per the COVID-19 pandemic and Senate Bill 117. During the State of Emergency Anaheim

- Union High School District costs will be lowered from \$44 to \$37.50 per day. Effective March 16, 2020 through June 30, 2020. Member districts to reimburse.
- g. It is recommended that the Board approve Amendment No. 1 to the Independent Contractor Agreement with Blind Children's Learning Center, increasing total costs from \$10,000 to \$20,000. All other terms remain the same. Effective May 1, 2020 through June 30, 2020.
  - h. It is recommended that the Board approve Amendment No. 2 to the Independent Contractor Agreement with GPT Staffing, increasing total costs from \$148,500 to \$163,000. All other terms and conditions remain the same. Effective May 1, 2020 through June 30, 2020.
  - i. It is recommended that the Board approve the Legal Services Agreement with Adams, Silva & McNally LLP. Services to be provided at a rate not to exceed \$275-285 per hour for Partner/Senior Counsel, \$240-\$260 per hour for Associates, \$140 per hour for Paralegals/Law Clerk, plus any direct costs incurred. Total costs not to exceed \$10,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - j. It is recommended that the Board approve the Independent Contractor Agreement with Abramson Audiology to provide Central Auditory Processing and Audiological Assessments; staff consultation (including IEP participation); and legal consultation. Costs are \$485/Auditory Processing/Audiological Evaluations (including reports); \$185/hr. legal consultation; \$85/hr. auditory services. Total costs not to exceed \$5,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - k. It is recommended that the Board approve the Memorandum of Understanding between Anaheim City SELPA and the Greater Anaheim SELPA, establishing that the Anaheim City SELPA will provide the services of a 0.40 FTE itinerant teacher of the visually impaired to the Greater Anaheim SELPA. Effective July 1, 2020 through June 30, 2021. Costs not to exceed \$55,000. Member districts to reimburse.
  - l. It is recommended that the Board approve the Memorandum of Understanding between the Anaheim City SELPA and Greater Anaheim SELPA, in which Anaheim City SELPA will provide the services of an Orientation and Mobility Specialist to the Greater Anaheim SELPA member districts, on an as needed basis. Cost is based on hourly rate (including statutory rates and proportionate share of health and welfare benefits) and mileage. Total costs not to exceed \$7,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - m. It is recommended that the Board approve the Agreement for Pupil Transportation between Anaheim Union High School District (AUHSD) and the Greater Anaheim SELPA, effective July 1, 2020 through June 30, 2021. AUHSD will provide transportation services for four Member Districts at a cost of \$44 per day, per student for home-to-school special needs student transportation. Member districts to reimburse.
  - n. It is recommended that the Board approve the Independent Contractor Agreement with Apple Tree Early Intervention Center to provide assessments and an Early Intervention Program for infants 0-3. Costs are \$50.50/hr. for in-center group

- therapy and \$80.25/hr. for in-home therapy. Total costs not to exceed \$15,000. Effective July 1, 2020 through June 30, 2021. Part C to provide funding.
- o. It is recommended that the Board approve the Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo, a Professional Law Corporation. Services to be provided at a rate not to exceed \$290/hr. for Senior Partners; \$275/hr. Partners/Senior Counsel; \$265/hr. Senior Associates; \$255/hr. Associates; \$255/hr. Electronic Technology Litigation Specialist; \$200/hr. Non-Legal Consultants; \$160/hr. Senior Paralegals/Law Clerks; \$155/hr. Paralegals/Legal Assistants. Total costs not to exceed \$10,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - p. It is recommended that the Board approve the Independent Contractor Agreement with Augmentative Communication Therapies to provide assistance with augmentative communication and assistive technology, including assessments, individual intervention, consultation, systems development and training services. Costs are \$1,000 per AT or ACC evaluation (including (IEP); \$1,800 per AT and ACC combined evaluation and \$175 per hour for other services. Total cost not to exceed \$16,500. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - q. It is recommended that the Board approve the Independent Contractor Agreement with Blind Children's Learning Center to provide DIS services; Early Intervention Services (0-3), services to visually impaired infants (0-3). Costs are \$105.33/hr. DIS Services; \$160.32/hr. for early intervention services to infants (0-3) and services to visually impaired infants (0-3). Total costs not to exceed \$17,500. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse and/or Part C to provide funding.
  - r. It is recommended that the Board approve the Custodial Services Agreement with the Centralia School District. Janitorial services are to be provided two (2) hours per week at a cost of \$400.00 per month. Effective July 1, 2020 through June 30, 2021.
  - s. It is recommended that the Board approve the Independent Contractor Agreement with Craig Chorbagan to convert, update and maintain the GASELPA website. Cost is \$50 per hour for conversion and updating; and \$50 per month to maintain. Total costs not to exceed \$5,000. Effective July 1, 2020 through June 30, 2021.
  - t. It is recommended that the Board approve the Independent Contractor Agreement with Kelly Cokely to provide transcribing of textbooks into braille format. Cost is \$25 per hour, not to exceed \$7,500. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - u. It is recommended that the Board approve the Independent Contractor Agreement with Cornerstone Therapies to provide independent occupational therapy, physical therapy, speech and language assessments and therapy and Speech Individual Educational Evaluations (IEE). Costs are in-center therapy-\$90.92/hr., in-school Therapy-\$105.41/hr. In center IEE-Articulation only-up to 4 hours (including write-up)-\$400, Speech and Language-up to 8 hours (including write-up)-\$800, IEP attendance-\$105.41, drive time-\$30 each way per evaluation and/or IEP

- attendance. In-center IEE- \$228.56 each hour up to 2 hours, \$92.82 each additional hour. Total costs not to exceed \$12,500. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
- v. It is recommended that the Board approve the Independent Contractor Agreement with Kay Fielder to provide assistance with SLP supervision and program/staff support to the Greater Anaheim SELPA Member districts. Cost is \$65 per hour, not to exceed to \$24,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse and/or Part C to provide funding.
  - w. It is recommended that the Board approve the Independent Contractor Agreement with GPT Staffing to provide physical therapy, occupational therapy and related services; teacher consultations; assessments and attendance of IEP meetings as needed. Costs are \$90 per hour not to exceed \$135,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - x. It is recommended that the Board approve the Independent Contractor Agreement with Goodwill Industries of Orange County to provide Assistive Technology Services (evaluations, training and/or use of new equipment) to special education students to promote greater independence. Costs are \$113.59/hr. for assessments (7-hour minimum) and training; \$25/hr. for travel time plus mileage reimbursement at current IRS rate; and the cost of prescribed equipment. Total costs not to exceed \$30,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - y. It is recommended that the Board approve the Independent Contractor Agreement with Gunn Psychological Services to provide Psychoeducational Independent Educational Evaluations (IEE). Costs are a flat fee of \$5000 for school observation, testing, record review, report writing, and IEP attendance (IEP attendance limited to two hours) for Psychoeducational IEEs. Total costs not to exceed \$5,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - z. It is recommended that the Board approve the Retainer Agreement between Harbottle Law Group and the Greater Anaheim SELPA for the fiscal year July 1, 2020 through June 30, 2021. Services to be provided at a rate not to exceed \$220 per hour for Senior Counsel, \$210 for all other HLG attorneys, \$110 per hour for paralegals and other support staff, plus any direct costs incurred. Total costs not to exceed \$50,000. Member districts to reimburse.
  - aa. It is recommended that the Board approve the Independent Contractor Agreement with the Haynes Family of Programs – S.T.A.R. Academy to provides Individual counseling, Therapeutic Outreach/wrap, Supplemental Academic Services/ Transition services, and Educationally Related Intensive Counseling Services (ERICs). Costs are \$120/hr individual counseling sessions, \$120/hr therapeutic outreach/wrap services, \$85/hr for supplemental academic services/transition services, \$120/hr Educationally Related Intensive Counseling Services (ERICs). Total costs not to exceed \$40,000. Member districts to reimburse.
  - ab. It is recommended that the Board approve the Independent Contractor Agreement with the John Tracy Center to provide specialized services for Low Incidence students; parent counseling and training; counseling and guidance services; language and speech development and remediation; parent counseling and training;

- and DHH Services. Costs are per attached rate sheet. Total costs not to exceed \$35,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
- ac. It is recommended that the Board approve the Independent Contractor Agreement with the Language Network, Inc., to provide written and oral translations, as needed. Costs, depending on language and availability of professional translators, are \$90 to \$160/hr on-site, \$2.75 to \$3.00/minute video remote, and \$2.00 to \$2.25/ minute over phone. Additional fees may apply, see attached rate sheet. Total costs not to exceed \$35,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - ad. It is recommended that the Board approve the Consultant Agreement with Marshall B. Ketchum University to provide vision therapy and assessments. Costs are per the attached rate sheet, not to exceed \$10,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - ae. It is recommended that the Board approve the Independent Contractor Agreement with Pacific Coast Speech Services to provide a Speech and Language Pathologist for speech and language services including therapy, evaluations, and consults. Costs are \$92.50 per hour. Total costs not to exceed \$53,000. Effective August 10, 2020 through November 6, 2020. Member districts to reimburse.
  - af. It is recommended that the Board approve the Independent Contractor Agreement with Pomeroy Consulting to provide networking consultation and hardware. Costs are \$105/hr. for consulting services plus the cost of equipment. Total consulting costs not to exceed \$15,000. Effective July 1, 2020 through June 30, 2021.
  - ag. It is recommended that the Board approve the Independent Contractor Agreement with Professional Tutors of America, Inc. to provide services including but not limited to academic tutoring, speech and language therapy and counseling. Costs range from \$75 to \$120 per hour for on-on-one instructional services, please see attached rate sheet. Total costs not to exceed \$18,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - ah. It is recommended that the Board approve the Independent Contractor Agreement with Providence Speech & Hearing to provide Audiological assessments, Speech and Language assessments and Therapy, Comprehensive Auditory Processing Evaluation services, and Speech Therapy Services. Costs are as follows: Audiological Assessments are a flat fee of \$585; Speech and Language Assessments are a flat fee of \$600; Comprehensive Auditory Processing Evaluation is \$2,050 per evaluation; Speech Therapy Services are \$102.21 per hour. Total costs not to exceed \$12,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - ai. It is recommended that the Board approve the Independent Contractor Agreement with Debbie Rorex to provide Teacher Internship services at a rate of \$38.35 per hour, not to exceed 40 hours. Total costs not to exceed \$1,534. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.
  - aj. It is recommended that the Board approve the Independent Contractor Agreement with Tech-Eze to collect, audit and prepare pupil count reports for the GASELPA. Install and upgrade software, provide reports and submission of reports to the California Department of Education and to assist with training. Costs are \$70 per

hour not to exceed \$65,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.

- ak. It is recommended that the Board approve the Independent Contractor Agreement with Therapy Travelers to provide School Psychologist services. Services to be provided to student(s) when school is in session for 8 hours per day for 13.5 weeks. Rate is \$92/hr, \$138/hr for OT/Holiday, and mileage reimbursement at current IRS rate. Total costs not to exceed \$53,000. Effective August 10, 2020 through November 11, 2020. Member districts to reimburse.
- al. It is recommended that the Board approve the Independent Contractor Agreement with Western Youth Services to provide Mental Health Services to qualifying member district students. Services include: Counseling and guidance, parent counseling and training, psychological services other than assessment and IEP development, social work services. Costs are \$120 per hour not to exceed \$450,000. Effective July 1, 2020 through June 30, 2021. Member districts to reimburse.

**10. ACTION DISCUSSION**

- a. It is recommended that the Board approve increasing two (2) Greater Anaheim SELPA Adapted PE Specialist's 2019-20 work year to accommodate the Extended School Year (ESY) needs of our Member Districts. Increase for each employee is an additional sixty (60) hours June 1, 2020 through July 24, 2020. Member districts to reimburse.
- b. It is recommended that the Board approve increasing one (1) Greater Anaheim SELPA Adapted PE Specialist 2019-20 work year to accommodate the Extended School Year (ESY) of our member districts. Increase will be an additional forty (40) hours June 1, 2020 through June 30, 2020. Member districts to reimburse.
- c. It is recommended that the Board approve increasing one (1) Vision Paraprofessional 2019-20 work year to accommodate the Extended School Year (ESY) of our member Districts. Increase will be up to an additional 15 hours July 1, 2020 through July 24, 2020. Member districts to reimburse.
- d. It is recommended that the Board approve the hiring of Teresa Colwell as a Greater Anaheim SELPA Adapted PE (APE) Specialist, Effective date and salary placement on the Cypress School District Teacher Salary Schedule is pending clearance. Greater Anaheim SELPA to reimburse the Cypress School District for all costs associated with this position.
- e. It is recommended that the Board approve the hiring of Whitney Della Grotta, as a GASELPA Physical Therapist, starting at Step 3 of the Greater Anaheim SELPA Classified Salary Schedule, effective July 1, 2020. Member districts to reimburse.
- f. It is recommended that the Board approve the hiring of Caitlin Cabiles, as a Greater Anaheim SELPA Program Specialist, starting at Step 1 of the Anaheim Union High School District Administrative Salary Schedule. Effective July 1, 2020. Greater Anaheim SELPA to reimburse the Anaheim Union High School District for all costs associated with this position.

GASELPA Board Meeting  
June 24, 2020  
Agenda

- g. It is recommended that the Board adopt Board Resolution 263-2020 Exhibit 9  
Reclassification of Twelve (12) Month Employee Work Year. This action is  
necessitated to align work year to the needs of the member districts.  
Effective September 1, 2020.
- h. It is recommended that the Board adopt Board Resolution 264-2020 Exhibit 10  
Reclassification of Eleven (11) Month Employee Work Year. This action is  
necessitated to align work year to the needs of our member districts.  
Effective September 1, 2020.
- i. It is recommended that the Board adopt Board Resolution 265-2020, to Exhibit 11  
reduce or discontinue particular kinds of classified personnel services,  
pursuant to Education Code Sections 44949 and 44944. This action is  
necessitated by the lack of funds and/or lack of work.
- j. It is recommended that the Board approve the Amendment To The Greater Exhibit 12  
Anaheim SELPA PARS Section 457 FICA Alternative Retirement Plan in  
Response to the Coronavirus Aid, Relief and Economic Security Act  
(CARES Act) to allow Coronavirus-Related Distributions and temporary  
Waiver of Required Minimum Distributions to the Plan. Amendment  
Allows for Coronavirus-Related Distributions to qualified individuals vested  
under the Plan on or between January 1, 2020 and December 31, 2020  
under certain conditions.
- k. It is recommended that the Board approve Resolution 266-2020 authorizing Exhibit 13  
the County Superintendent to make transfers between reserve and any  
expenditure classifications to permit payment of obligations.
- l. It is recommended that the Board approve authorizing Paul Lavigne, Ed.D., Exhibit 14  
Executive Director and Kathleen Thomason, Director of Business Operations,  
to receive payroll, vendor checks or other documents from the Orange County  
Department of Education and/or OCDE Courier Services for the period of  
July 1, 2020 through June 30, 2021.
- m. It is recommended that the Board approve the attendance of the Executive  
Director at the following monthly and/or annual conferences/meetings and  
payment of necessary expenses for fiscal year 2020-21:
  - 1. State SELPA Administrators
  - 2. Coalition for Adequate Funding for Special Education
  - 3. ACSA – Special Education Legal Conference
  - 4. LRP Special Education Legal Conference
  - 5. Any travel associated with current committee assignments.
- n. Public Hearing regarding the 2020-21 Greater Anaheim SELPA Annual Exhibit 15  
Budget Plan and recommendations for Board approval.
- o. Public Hearing regarding the 2020-21 Greater Anaheim SELPA Annual Exhibit 16  
Service Plan and recommendations for Board approval.
- p. Public Hearing regarding the Greater Anaheim SELPA Annual Budget for Exhibit 17  
fiscal year 2020-21 and recommendation for approval as required under  
Education Code 42127(a).



**11. CLOSED SESSION**

- a. Executive Director Evaluation

**12. REPORTING OUT OF CLOSED SESSION**

**13. COMMENTS FROM BOARD MEMBERS**

*Comments from the Board Members will be received and will be limited to five minutes per person.*

**14. ADJOURNMENT**

*In compliance with the Americans with Disabilities Act, should special assistance be required for you to participate in this meeting, please contact the Greater Anaheim SELPA Office at (714)828-1766 at least twenty-four (24) hours prior to this meeting. This will enable the GASELPA to make reasonable arrangements to assure accessibility to this meeting.*

**NEXT BOARD MEETING**  
**September 16, 2020**  
**Greater Anaheim SELPA Office**  
**6:00 p.m.**