

# GREATER ANAHEIM SPECIAL EDUCATION LOCAL PLAN AREA

## Greater Anaheim SELPA

Conference Room  
7300 La Palma Ave., Bldg. 6  
Buena Park, CA 90620  
SELPA Office: (714) 828-1766

## **GASELPA BOARD MEETING**

**June 24, 2015**

**6:00 p.m.**

## AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES** May 20, 2015  
Motion by: Seconded by:  
Vote:
6. **APPROVAL OF MINUTES** May 20, 2015  
Motion by: Seconded by:  
Vote:
7. **APPROVAL OF MINUTES** June 12, 2015  
Motion by: Seconded by:  
Vote:
8. **RETIREMENT RECOGNITION**
  - a. Dr. Cindy Hoffman, Greater Anaheim SELPA, Program Specialist
  - b. Ms. Phyllis Kerlin, Greater Anaheim SELPA, ABA Facilitator
  - c. Mrs. Gloria Steele, Greater Anaheim SELPA, TPP Job Placement
9. **PUBLIC RECOGNITION**
  - a. Introduction of Guests  
*The Board will meet any guests in attendance.*
  - b. Visitor Comments  
*This is an opportunity for the general public to address the Board on non-agenda items. Comments on items that are on the agenda will be heard when the item is considered. All speakers wishing to address the Board must fill out a VISITOR COMMENT REQUEST CARD in advance and present it to the Board President. All speakers from the audience must wait until the Board President recognizes them before making any statements. In the interest of time and order, all speakers from the audience will be limited to three minutes and will have only one*

*opportunity to speak on any item. The Board reserves the right to limit the time on any single item in consideration of conducting the business of the entire agenda. Speakers will follow procedures specified on the Visitor Comment Request Card.*

**10. REPORT OF EXECUTIVE DIRECTOR**

- |    |   |            |
|----|---|------------|
| a. | Executive Director's Comments                                     | Discussion |
| b. | Director of Business Operations' Comments                         | Discussion |
| c. | State SELPA – June 3-5, 2015                                      | Exhibit 1  |
| d. | Federal/State Budget Update                                       | Discussion |
| e. | Legislative/Legal Update  |            |
|    | 1. Bill List – DBHK – SELPA – Legislative Matrix - May 28, 2015   | Exhibit 2  |
|    | 2. SELPA Administrator of California – AB 1369 (Frazier) – OPPOSE | Exhibit 3  |
| f. | Community Advisory Committee (CAC) - <i>none</i>                  |            |
| g. | GASELPA Training/Staff Development Update                         | Discussion |
|    | 1. Using Common Core State Standards for Reading Remediation      |            |
|    | - Frank E. Donovan, Ed.D., Executive Director                     |            |
|    | California State University Fullerton                             |            |
|    | May 30, 2015  |            |

**11. DISCUSSION INFORMATION**

- |    |  |            |
|----|--|------------|
| a. | Transition Partnership Project (TPP) Contract Update | Discussion |
| b. | Court Ruling on Special Education –Attorney's Fees   | Exhibit 4  |
| c. | Healthy Workplaces, Healthy Families Act             | Discussion |
| d. | ACSA Region 17 Newsletter                            | Exhibit 5  |
| d. | Fall Meeting Dates                                   | Exhibit 6  |

**12. CONSENT CALENDAR**

Items listed under the consent calendar are considered to be routine and are acted upon by the Board in one motion. There is no discussion of these items unless a member of the Board or the public requests specific items to be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve/ratify and authorize the following Consent Calendar items.

- |    |                  |  |                             |                             |
|----|------------------|--|-----------------------------|-----------------------------|
| a. | Business Items   |  |                             |                             |
|    | 1.               | Issue of Warrants                              | 12988 through 13234         | Exhibit 7                   |
|    | 2.               | Purchase Orders                                | 14101 through 14105         | Exhibit 8                   |
| b. | Personnel Items  |  |                             |                             |
|    | 1.               | ABA Facilitator at Step 1, effective as noted: |                             |                             |
|    |                  | a.   | None                        |                             |
| c. | Leave of Absence |  |                             |                             |
|    | 1.               | Newton, Mary                                   | ABA Facilitator             | Personal 7/15/15 – 10/15/15 |
|    | 2.               | Robicheau, Monet                               | ABA Facilitator             | Maternity 6/5/15 – 9/8/15   |
| d. | Retirements      |  |                             |                             |
|    | 1.               | Kerlin, Phyllis                                | ABA Facilitator             | 7/31/15                     |
|    | 2.               | Steele, Gloria                                 | TPP-Job Placement Assistant | 6/25/15                     |

- e. Resignations
  - 1. Hyde, Kelly ABA Facilitator 6/11/15
  - 2. Laines, Carly ABA Facilitator 6/11/15
  - 3. Murray, Melissa ABA Facilitator 6/11/15
  - 4. Tautkas, Kathleen ABA Facilitator 6/12/15
- f. It is recommended that the Board approve Resolution 252-2015 authorizing the County Superintendent to make transfers between reserve and any expenditure classifications to permit payment of obligations. Exhibit 9
- g. It is recommended that the Board approve the Retainer Agreement between Harbottle Law Group and Greater Anaheim SELPA for the fiscal year July 1, 2015 through June 30, 2016. Services to be provided at a rate not to exceed \$195 per hour for Mr. Harbottle and \$190 for all other HLG attorneys, plus any direct costs incurred. Total costs not to exceed \$15,000. Member districts to reimburse.
- h. It is recommended that the Board approve the Agreement for Pupil Transportation between Anaheim Union High School District (AUHSD) and the Greater Anaheim SELPA effective July 1, 2015 through June 30, 2016. AUHSD will provide transportation services for four Member Districts at a cost \$41.75 per day, per student and \$65 per hour for field trips. Member districts to reimburse.
- i. It is recommended that the Board approve the Consultant Agreement with Goodwill Industries of Orange County to provide Assistive Technology Services (evaluations, training and/or use of new equipment) to special need students to promote greater independence. Costs: \$105/hr. for assessments (7-hour minimum) and training; \$25/hr. for travel and \$.56 per mile; and the cost of prescribed equipment. Total costs not to exceed \$20,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
- j. It is recommended that the Board approve the Consultant Agreement with Abramson Audiology to perform Central Auditory Processing and Audiological Assessments; staff consultation (including IEP participation); and legal consultation. Costs: \$485 Auditory Processing/Audiological Evaluations (including reports), \$185/hr. legal consultation, \$85/hr. auditory services. Total costs not to exceed \$10,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
- k. It is recommended that the Board approve the Consultant Agreement with Autism Partnership for overview and training in the methods of Discrete Trial teachings procedures. Includes information and training on autism and behavior management; consultation to Regional Programs; assessments, evaluations and development of behavior plans for individual students; and mentoring of SELPA autism staff. Costs: refer to attached rate sheet. Total costs not to exceed \$40,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.

- i. It is recommended that the Board approve the Consultant Agreement with Behavioral Health Works, Inc., to provide 1:1 behavioral intervention; case supervision; and program development. Costs: \$50/hr. for 1:1 behavior intervention; \$65/hr. for case supervision; and \$90/hr. for program development. Total costs not to exceed \$140,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
- m. It is recommended that the Board approve the Consultant Agreement with Behavior Solutions, Inc., to provide classroom consultation; staff development/ In-services; perform Functional Analysis Assessments and develop individual behavioral plans. Costs: \$300 half day classroom consultation; \$1,200 per Functional Analysis Assessment; \$250 per IEP; \$600 full/\$300 half day staff development/in-services. Total costs not to exceed \$10,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
- n. It is recommended that the Board approve the Consultant Agreement with Stephanie Frazier, to provide ABA/DTT program supervision to support students with autism and consultation to districts regarding program development in areas related to autism. Costs: \$80/hr., not to exceed 35 hrs. per week or \$100,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
- o. It is recommended that the Board approve the Consultant Agreement with the Blind Children's Learning Center to provide DIS services at \$91/hr. and to provide Early Intervention (infants 0-3) services at \$139/hr. to visually-impaired students. Total costs not to exceed \$10,000. Effective July 1, 2015 through June 30, 2016. Part C to provide infant funding. Member districts to reimburse.
- p. It is recommended that the Board approve the Consultant Agreement with the Speech and Language Development Center to provide a Global Development Program for infants ages 0-3. Costs: \$81.50/hr. for in-center program. Total costs not to exceed \$15,000. Effective July 1, 2015 through June 30, 2016. Part C to provide funding.
- q. It is recommended that the Board approve the Consultant Agreement with The Children's Therapy Center to provide occupational, physical and speech therapies to infants 0-3 and to school age children. Costs: \$86/per 50-minute session in clinic, \$91/per 50-minute session at school, \$90/hr. for IEP attendance and \$55/hr. for evaluations. Total costs not to exceed \$10,000. Effective July 1, 2015 through June 30, 2016. Part C to provide funding.
- r. It is recommended that the Board approve the Consultant Agreement with Apple Tree Early Intervention Center to provide assessments and an Early Intervention Program for infants 0-3. Costs: \$50.50/hr. for in-center group therapy, \$80.25/hr. for in-home therapy. Total costs not to exceed \$15,000. Effective July 1, 2015 through June 30, 2016. Part C to provide funding.
- s. It is recommended that the Board approve the Consultant Agreement with Kay Fielder to provide assistance with SLP supervision and program/staff support to the Greater Anaheim SELPA Member districts. Cost is \$65 per hour, not to

- exceed to \$15,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
- t. It is recommended that the Board approve the Consultant Agreement with Cornerstone Therapies to provide independent occupational therapy, physical therapy, speech and language assessments and therapy. Costs: \$86/hr. for in-center therapy, \$100/hr. for in-home therapy and \$102/hr. for in-school therapy. Total costs not to exceed \$10,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
  - u. It is recommended that the Board approve the Memorandum of Understanding between Anaheim City School District SELPA and the Greater Anaheim SELPA establishing that the Anaheim City School District SELPA will provide the services of a 0.40 FTE itinerant teacher of the visually impaired to the Greater Anaheim SELPA. Effective July 1, 2015 through June 30, 2016. Costs not to exceed \$45,000. Member districts to reimburse.
  - v. It is recommended that the Board approve the Consultant Agreement with Gallagher Pediatrics to provide physical therapy and related services; teacher consultations; assessments and attendance of IEP meetings as needed. Costs: \$75/hr., not to exceed \$90,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
  - w. It is recommended that the Board approve the Consultant Agreement with Russo, Fleck & Associates to provide physical therapy and occupational therapy treatments, consultations, collaborations, evaluations, IEP attendance as needed, travel and reports. Costs: \$81/hr., not to exceed \$15,000. Member districts to reimburse.
  - x. It is recommended that the Board approve the Consultant Agreement with the Language Network to provide written and oral translations, as needed. Costs: \$35 to \$270 per hour depending on language and availability of professional translators. (Please see attached rate sheet.) Total costs not to exceed \$20,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
  - y. It is recommended that the Board approve the Consultant Agreement with Pomeroy Networking to provide networking consultation and hardware. Costs: \$105/hr. for consulting plus the cost of equipment. Total consulting costs not to exceed \$15,000. Effective July 1, 2015 through June 30, 2016.
  - z. It is recommended that the Board approve the Consultant Agreement with Tech Eze to collect, audit and prepare pupil count for the California Department of Education and to assist with training. Costs: \$65/hr., not to exceed \$55,000. Effective July 1, 2015 through June 30, 2016. Member Districts to reimburse
  - aa. It is recommended that the Board approve the Consultant Agreement with Victoria Alberty (TheLocalHB.com) to make revisions and maintain the Greater Anaheim SELPA website. Costs: \$50 per month for monthly maintenance and \$50/hr. for website revisions. Total costs not to exceed \$1,500. Effective July 1, 2015 through June 30, 2016.

- bb. It is recommended that the Board approve Consultant Agreement with Cindy Cottier, M.A., M.Ed., C.C.C., SLPA to assist with augmentative communication and assistive technology, including assessments, individual intervention, consultation, systems development, and training services at a cost of \$155 per hour. Evaluation services to be provided at a cost of \$950 per evaluation. Total contract not to exceed \$10,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
- cc. It is recommended that the Board approve the Consultant Agreement with Kelly Cokely to provide transcribing services. Cost is \$20 per hour, not to exceed \$7,500. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
- dd. In order to comply with Medi-Cal billing requirements, it is recommended that the Board approve the Consultant Agreement with Janice Carter-Lourensz, M.D., MPH, FAAP, A.P.C., to review occupational and physical therapy referrals. Costs: \$270/hr., not to exceed \$10,000. Effective July 1, 2015 through June 30, 2016.
- ee. It is recommended that the Board approve the Consultant Agreement with Marshall B. Ketchum University/Southern California College of Optometry to provide vision assessments and therapy. Cost is per the attached rate sheet not to exceed \$25,000. Effective July 1, 2015 through June 30, 2016. Member districts to reimburse.
- ff. It is recommended that the Board approve the Participation Agreement with the Orange County Department of Education to provide LEA services regarding the GASELPA's Medi-Cal Administrative Activities (MAA). Cost: 1) 4.5% of the GASELPA's reimbursement from the State, 2) .50 per GASELPA participant per month and 3) proportionate share of the State Participant fees. Term is July 1, 2015 through June 30, 2016.

**13. ACTION DISCUSSION**

- a. Public Hearing regarding the 2015/16 Greater Anaheim SELPA Annual Service Plan and recommendations for Board approval. Exhibit 10
- b. Public Hearing regarding the 2015/16 Greater Anaheim SELPA Annual Budget Plan and recommendations for Board approval. Exhibit 11
- c. Appointment of Secretary to the Board.
- d. It is recommended that the Board approve Paul Lavigne, Ed.D., Executive Director and Kathleen Thomason, Director of Business Operations, to act as authorized signers on the Greater Anaheim SELPA Revolving Cash checking account at Bank of America. All checks are to be signed with both signatures. Effective July 1, 2015.
- e. It is recommended that the Board approve Paul Lavigne, Ed.D., Executive Director as primary card holder of the Greater Anaheim SELPA American Express account.
- f. It is recommended that the Board approve Resolution 253-2015 authorizing Paul Lavigne, Ed.D., Executive Director and Kathleen Thomason, Director of Exhibit 12

- Business Operations to sign payroll notices of employment/change of status (NOE/CS), time sheets, vendor orders for payment and check registers. Effective July 1, 2015.
- g. It is recommended that the Board approve authorizing Paul Lavigne, Ed.D., Executive Director and Kathleen Thomason, Director of Business Operations, to receive payroll, vendor checks or other documents from School Financial Services (division of Orange County Department of Education) for the period of July 1, 2015 through June 30, 2016. Exhibit 13
  - h. It is recommended that the Board approve the Grant/Contract Signature Authorization regarding the Transition Partnership Project (TPP) program, authorizing Paul Lavigne, Ed.D., Executive Director and Kathleen Thomason, Director of Business Operations to request reimbursement of expenses incurred on behalf of the program. Effective July 1, 2015. Exhibit 14
  - i. It is recommended that the Board approve the attendance of the Executive Director at the following monthly and/or annual conferences/meetings and payment of necessary expenses for fiscal year 2014/15:
    - 1. State SELPA Administrators
    - 2. State Department of Education – Division of Special Education
    - 3. Coalition for Adequate Funding for Special Education
    - 4. ACSA – Special Education Legal Conference
    - 5. CEC Annual Conference
    - 6. Any travel associated with current committee assignments.
  - j. It is recommended that the Board approve the hiring of Gina Coffey, as a Greater Anaheim SELPA Program Specialist, starting at Step 2 of the Anaheim Union High School District Administrative Salary Schedule, effective July 1, 2015.
  - k. It is recommended that the Board adopt the Revised PERSONNEL POLICY - PERSONAL ILLNESS AND INJURY LEAVE (BP 4251.1), incorporating the Healthy Workplaces, Healthy Families Act requirements which become effective July 1, 2015. Exhibit 15
  - m. It is recommended that the Board approve the Consulting Retainer Addendum Statement Of Work 3 To The Master Consulting Services Agreement (the “Master Agreement) Between Greater Anaheim Special Education Local Plan Area (“Client” or ‘you’ or ‘your” And American Fidelity Administrative Services, LLC (“Consultant” or ‘we” or “us” or “our”) to assist with the Affordable Care Act regarding strategy, compliance plans and implementation. Agreement will be for 10 hours of consultation at a cost of \$3,600 annually. Effective July 1, 2015 through June 30, 2016. Exhibit 16
  - n. It is recommended that the Board approve the Executive Director to provide the Department of Rehabilitation a thirty (30) day notice of termination effective July 31, 2015. Thirty (30) day notice is in accordance with section 3 A of the Special Terms and Conditions of the current contract ending June 30, 2016.
  - o. Public Hearing regarding the Greater Anaheim SELPA Budget for fiscal Exhibit 17

year 2015/16 and recommendation for approval as required under Education Code 42127(a).

**14. COMMENTS FROM BOARD MEMBERS**

*Comments from the Board Members will be received and will be limited to five minutes per person.*

**15. ADJOURNMENT**

*In compliance with the Americans with Disabilities Act, should special assistance be required for you to participate in this meeting, please contact the Greater Anaheim SELPA Office at (714)828-1766 at least twenty-four (24) hours prior to this meeting. This will enable the GASELPA to make reasonable arrangements to assure accessibility to this meeting.*

**NEXT BOARD MEETING**

**September 16, 2015**

**Greater Anaheim SELPA Office - 6:00 p.m.**